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**Library**

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## SPECIAL BOARD MEETING MINUTES

July 26, 2023

11:30 a.m.

Virtual

### **ATTENDEES**

**BOARD MEMBERS:** Diana Risavi (Chair), Xavier Richardson (Vice Chair), Martha Hutzel (Secretary-Treasurer), Mary Becelia, Kerry Devine, Monica Gary, Lori Hayes, and Cheryl Miller

**LIBRARY ADMINISTRATION:** Chris Glover, Rebecca Purdy, and Laura Baxter-Christopher

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Diana Risavi called the meeting to order at 11:32 a.m.

Martha Hutzel introduced Laura Baxter-Christopher as the new Executive Assistant at CRRL.

Hutzel thanked board members for agreeing to this special meeting to discuss Stafford County's proposal. Hutzel announced that CRRL Staff met recently with Stafford County Officials and during that meeting it was clarified that the budget overage was in FY23 and the overage would be taken out of the fund balance.

Hutzel clarified that underfunding of the library's FY24 budget request necessitated closing the additional hours. Hutzel shared that at the meeting the Stafford County Officials requested that CRRL use \$30,500 from their fund balance to reopen on Wednesdays at Porter Library from 5-8 p.m.. This is with the reassurance that CRRL will receive a reimbursement for that amount from Stafford County.

Hutzel requested the Board to approve reopening Porter Branch on Wednesday evenings before Stafford County votes to restore the funding. Hutzel stated, if approved by this board, Porter Branch will be able to reopen on August 9 with the previous hours reinstated and staff and managers time to readjust their schedules.

Monica Gary confirmed that the Stafford Board of Supervisors does have a majority to approve this action.



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Kerry Devine asked if there was a timeline of when the funds would be delivered from Stafford County. Gary stated that the Board of Supervisors intends to include this action as part of Old Business on their agenda and is expected to approve this at their meeting on August 15.

Lori Hayes questioned whether there is a plan in place if Stafford County doesn't approve this request. Monica Gary stated that this action is a mere formality and she is confident the Board of Supervisors will approve this action at their next meeting.

Martha Hutzel stated the staff suggested the date of August 9 for the reopening of the Porter Branch's additional hours as a means to provide the community with services as soon as possible.

Monica Gary stated that members of the Stafford Board of Supervisors are in support of the branches functioning at full capacity and look forward to this not happening again in the future.

Diana Risavi requested a motion to reopen the Porter Branch to full capacity with the anticipation of the Stafford Board of Supervisors providing the required reimbursement. The motion was accepted by Monica Gary, and the motion was seconded by Xavier Richardson. The motion passed unanimously by a roll call vote (YEA- Becelia, Devine, Gary, Hayes, Miller, Richardson, Risavi.)

Xavier Richardson made a motion to adjourn the meeting. Kerry Devine seconded the motion. The meeting was adjourned at 11:38 a.m.