



Central Rappahannock Regional
Library

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SPECIAL BOARD MEETING MINUTES

July 26, 2023

11:30 a.m.

Virtual

ATTENDEES

BOARD MEMBERS: Diana Risavi (Chair), Xavier Richardson (Vice Chair), Martha Hutzel (Secretary-Treasurer), Mary Becelia, Kerry Devine, Monica Gary, Lori Hayes, and Cheryl Miller

LIBRARY ADMINISTRATION: Chris Glover, Rebecca Purdy, and Laura Baxter-Christopher

Diana Risavi called the meeting to order at 11:32 a.m.

Martha Hutzel introduced Laura Baxter-Christopher as the new Executive Assistant at CRRL.

Hutzel thanked board members for agreeing to this special meeting to discuss Stafford County's proposal. Hutzel announced that CRRL Staff met recently with Stafford County Officials and that during that meeting it was clarified that the budget overage was in FY23 and that the overage would be taken out of the fund balance.

Hutzel clarified that underfunding of the library's FY24 budget request necessitated closing the additional hours. Hutzel shared that at that meeting it was requested that CRRL use \$30,500 from their fund balance to reopen on Wednesdays at Porter Library from 5-8 PM. This is with the reassurance that CRRL will receive a reimbursement for that amount from Stafford County.

Hutzel requested that the Board approve reopening Porter Branch on Wednesday evenings before Stafford County votes to restore the funding. Hutzel stated that if approved by this board, CRRL will be able to reopen on August 9 which will give staff and managers time to readjust their schedules.



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Kerry Devine asked if there was a timeline of when the funds would be delivered from Stafford County. Gary stated that the Board of Supervisors intends to include this action as part of Old Business on their agenda and is expected to approve this at their meeting on August 15.

Lori Hayes questioned whether there is a plan in place if Stafford County doesn't approve this request. Monica Gary stated that this action is a mere formality and that she is confident that the Board of Supervisors will approve this action at their next meeting.

Martha Hutzler stated that staff suggested the date of August 9 for the reopening of the Porter Branch's additional hours as a means to provide the community with services as soon as possible.

Diana Risavi requested a motion to reopen the Porter Branch to full capacity with the anticipation of the Stafford Board of Supervisors providing the required reimbursement. The motion was accepted by Monica Gary. The motion was seconded by Xavier Richardson. The motion passed unanimously by a roll call vote (YEA- Becelia, Devine, Gary, Hayes, Miller, Richardson, Risavi.)

Xavier Richardson made a motion to adjourn the meeting. Kerry Devine seconded the motion. The meeting was adjourned at 11:38 a.m.